



# CONNECTICUT 4-H RECORD KEEPING



## SCIENCE & TECHNOLOGY PROJECT RECORD

Name \_\_\_\_\_ Years in Project \_\_\_\_ 4-H Program Year \_\_\_\_\_

Please check your project area. Use a new Record Sheet for each project area.

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> Aerospace       | <input type="checkbox"/> Computer Technology              | <input type="checkbox"/> Food Science                 | <input type="checkbox"/> Science                          |
| <input type="checkbox"/> Animal Science  | <input type="checkbox"/> Electric                         | <input type="checkbox"/> Marine Science               | <input type="checkbox"/> Technology                       |
| <input type="checkbox"/> Aquatic Science | <input type="checkbox"/> Electronics                      | <input type="checkbox"/> Mathematics                  | <input type="checkbox"/> Science/Technology Literacy      |
| <input type="checkbox"/> Astronomy       | <input type="checkbox"/> Entomology & Bees                | <input type="checkbox"/> Physics                      | <input type="checkbox"/> Veterinary Science               |
| <input type="checkbox"/> Automotive      | <input type="checkbox"/> Engineering                      | <input type="checkbox"/> Meat Science                 | <input type="checkbox"/> Wood Science and Industrial Arts |
| <input type="checkbox"/> Bicycle         | <input type="checkbox"/> Engines, Tractors & Field Equip. | <input type="checkbox"/> Poultry Science & Embryology |   |
| <input type="checkbox"/> Chemistry       |   | <input type="checkbox"/> Plant Science                |   |

**PROJECT GOAL** Setting goals and then checking progress on the attainment of those goals is an important part of 4-H. Complete the first two boxes at the beginning of the year. Complete the last two boxes before you turn in your Record Book.

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| Set a goal related to your project.   |  |
| How will you reach your goal?<br>This is your action plan to attain your goal. Be specific and list each step needed to reach your goal.  |  |
| Did you accomplish your goal?<br>Write about any assistance you received to reach your goal.<br>If you didn't accomplish your goal- what obstacles prevented you from doing so and how did you try to overcome those obstacles? |  |
| For next year . . . How will you change your goal?  |  |

**DESCRIBE YOUR PROJECT** Summarize your project in a few sentences.

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**PROJECT ACTIVITIES** List special project meetings attended or conducted, tours, field trips, fair exhibits, etc. that you did in your project this year. Include non 4-H events/activities that relate to your project. Please note in the Activity column if it was a 4-H or non 4-H activity/event.

| Date | Activity | What Did You Do? | What Did You Learn? |
|------|----------|------------------|---------------------|
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**TIME SPENT ON PROJECT** Record the amount of time you spend with your project during the year.

|                    |  |  |  |  |  |  |  |  | Total Time/ Per Month | Comments |
|--------------------|--|--|--|--|--|--|--|--|-----------------------|----------|
| <b>Oct.</b>        |  |  |  |  |  |  |  |  |                       |          |
| <b>Nov.</b>        |  |  |  |  |  |  |  |  |                       |          |
| <b>Dec.</b>        |  |  |  |  |  |  |  |  |                       |          |
| <b>Jan.</b>        |  |  |  |  |  |  |  |  |                       |          |
| <b>Feb.</b>        |  |  |  |  |  |  |  |  |                       |          |
| <b>Mar.</b>        |  |  |  |  |  |  |  |  |                       |          |
| <b>Apr.</b>        |  |  |  |  |  |  |  |  |                       |          |
| <b>May</b>         |  |  |  |  |  |  |  |  |                       |          |
| <b>Jun.</b>        |  |  |  |  |  |  |  |  |                       |          |
| <b>Jul.</b>        |  |  |  |  |  |  |  |  |                       |          |
| <b>Aug.</b>        |  |  |  |  |  |  |  |  |                       |          |
| <b>Sep.</b>        |  |  |  |  |  |  |  |  |                       |          |
| <b>Total hours</b> |  |  |  |  |  |  |  |  |                       |          |

**PROJECT FINANCIAL STATEMENT**

|               | <b>Income or Value Added</b> | <b>Expenses</b> | <b>Profit/Loss</b> | <b>Comments</b> |
|---------------|------------------------------|-----------------|--------------------|-----------------|
| <b>Oct</b>    |                              |                 |                    |                 |
| <b>Nov</b>    |                              |                 |                    |                 |
| <b>Dec</b>    |                              |                 |                    |                 |
| <b>Jan</b>    |                              |                 |                    |                 |
| <b>Feb</b>    |                              |                 |                    |                 |
| <b>March</b>  |                              |                 |                    |                 |
| <b>April</b>  |                              |                 |                    |                 |
| <b>May</b>    |                              |                 |                    |                 |
| <b>June</b>   |                              |                 |                    |                 |
| <b>July</b>   |                              |                 |                    |                 |
| <b>August</b> |                              |                 |                    |                 |
| <b>Sept</b>   |                              |                 |                    |                 |
| <b>TOTAL</b>  |                              |                 |                    |                 |

**YEARLY REVIEW**

What did you accomplish in this project?

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List new skills you learned or improved this year.

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What challenges did you encounter in your project? How did you resolve them?

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How will you use what you learned?

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Review your financial summary. What did you learn? Would you do anything differently? What advice would you give to another 4-Her in this project?

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**Attach one or two selected photographs or news articles. (optional)**