

Leaders Name: _____

Volunteer Application on file: _____

Date Turned into office: _____

4-H Crisis Management Plan

Please fill out and file in your local 4-H Office prior to your event or activity. Leaders should keep a management plan on hand for meetings that happen in their group's "home" location. For events or activities where travel is necessary, or events that involve your group hosting the general public, you should file this plan with your local office. If you have any question as to whether you should file a plan, call your educator for guidance

My name _____

My Phone contact information (including cell) _____

Activity Name _____

Activity Location _____

Activity Duration _____

Activity Date(s) _____

4-H Staff or Lead Volunteer _____

Additional Volunteers working directly with the activity or who are responsible for transportation to the activity _____

Insurance Information _____

Fill in the following:

Emergency Number to activate EMS _____

Nearest Hospital phone number _____

First Person on Phone Tree & Number (if traveling) _____

Outline safety training and any concerns with your activity or location

Outline your entire itinerary (if traveling – please attach if needed)

I am carrying health forms for the following 4-H members who are participating in this activity: (list all)

I _____ have checked all equipment, collected all emergency numbers and I have reviewed crisis plan with other adult volunteers.

Volunteer Signature

Date

4-H Staff Signature

Date